

Minutes of meeting of IQAC dated -12 August 2020 held in conference hall to discuss various agenda points, which was already circulated:

Following were present:

1. Dr.S.Q.Abbas, Director General : Chairman
2. Dr.Alok Mishra, Director: Vice Chairman
3. Prof. U.S.Pandey: University of Delhi; Member
4. Prof.R.P. Tripathi, KNIT Sultanpur Member
5. Mr. Khalid Masood, General Manager : Shalimar Builders: Industry Representative Member
6. Mr. Gaurav Prakash : Chamber of Indian Industries: Industry Representative Member
7. Prof. Prem Prakash Sinha, Department of Applied sciences, AIMT.
8. Prof. Mukul Gupta, Department of Management, AIMT
9. Mr. S.K.S. Tomar: Asst Director (Admin) AIMT, Member
10. Mr. Alok Mishra, HOD, TT ,AIMT, Member
11. Mr. Ravi Shanker Mishra :HODCE,AIMT: Member
12. Dr. Bhavesh Kumar Thakur: HODCSE,AIMT Member
13. Mr.J.P.Dixit Coordinator IT , AIMT Member
14. Mrs. Shweta Mishra, HODMBA, AIMT Member
15. Mr. Anoop Kumar Singh : HODME, AIMT Member
16. Mr.Sunil Kumar Singh: Coordinator: 1st Year: Member
17. Mr. Dawar Hussain Rizvi: HODEC, AIMT Member
18. Mrs. Shweta Singh: Admin Coordinator : Member
19. Mr. Akhilesh Awasthi: Registrar: AIMT, Member
20. Mr. Amritanshu Shekhar Vaishya : HOD Placement
21. Dr. Kamal Srivastava, COE, AIMT
22. Prof.A.K.Trivedi, Department Of EC. Member

Dr. P.K.Dwivedi: Dean Academics: & Director IQAC, AIMT, Member Secretary

At the start, the chair informed all the members about various points of the agenda which was circulated to all the members. All the points were discussed in detail and decisions were taken. The details of discussions are as follows:

1. 1st point of agenda was to ratify the decisions of last meeting. The member secretary read all the points and decisions and the committee ratified and confirmed all the points and decisions, thereof.
2. 2nd point on the agenda was to discuss the changes in teaching methodology during COVID 19 lockdown period. As informed to the committee the classes were arranged online on ZOOM online platform and then for uniformity, it was switched to Google meet. Centralized Email for all the classes was created and classes are being taken through Email of the respective class, as it was informed. It is a very good decision taken by the college management, looking to the crisis we are facing. The committee understands that it is the only way out to cope with the present situation. The committee endorses and approves the decision.
3. Point number 3 on the agenda is regarding academic Calendar. Since it is COVID 19 period and we do not know what is going to happen in future, any final academic calendar cannot be decided. The committee agrees that academic cell under Dean Academics shall keep a close watch on the situation and the university circulars in this

regard and circulate the updated information to all the stake holders. Dean Academics is being authorized to finalize the academic calendar and subsequent changes if any and get it approved by DG through Director Academics.. Meanwhile the provisional calendar, which is available, is approved to run online activities.

4. Point number 4 on the agenda is discussion on observations of NBA team. This point had been discussed in earlier meeting also. Now it is time for effective implementation of changes and modifications based on observation of NBA team. Since we are coming out of Pandemic period gradually, changes in PEOs and subsequent mappings, revamping of mentoring systems and all such points, which were underlined by NBA team, can be done effectively. HODs and Dean Academics are directed to expedite the process.
5. Point number 5 is regarding R&D activities. It is informed that AI lab establishment is under progress. As we are coming out of pandemic, it is need of the hour to gradually revive the activity of seminars and switch over to hybrid mode of seminars and webinars. Student's research papers must be given a due attention. Respective HODs and convener R&D cell are directed to work in this direction and work in tandem. Number of Research papers published has been reduced because of pandemic. This activity needs to be given attention. Again, convener R&D cell has been directed to take necessary initiatives.
6. 6th point of agenda is regarding placement activities. The pandemic has created many opportunities for CSE students owing to expansion of online activities. Placement trend as presented also confirms to the same. Head placement is being directed to contact various good companies and based upon the discussions and requirements of the company, start training programs for numerical, reasoning and PDP. Target is fixed as 20% more placements than last year.
7. Point number 7 is regarding lab activities, which have suffered a setback during pandemic. Virtual labs must be started alongside the actual lab activities. Platforms created by NPTEL must be examined and students must be trained on virtual labs. HODS and Dean Academics are directed to take immediate steps.
8. Point Number 8 is regarding Alumni meet. An online Alumni meet has been decided to be organized looking to the prevailing uncertainties because of pandemic. This has also been decided that Alumni association must be a registered society so Dean Academics and HODs are directed to get it registered as early as possible.
9. Point number 9 is regarding technical training programs. Dean Academics in consultation with HOD Technical Training is being authorized to prepare a road map for future training programs and implement it. Present training program appears to be adequate but looking to the market requirements, this need an audit and then taking action. Director and dean academics are expected to focus on it.
10. Point number is regarding PAQIC recommendations. Since no specific recommendations are there, the point is closed without any discussion.
11. No specific points by any member regarding 11 point of agenda, which was for members to rise.

The meeting was adjourned with a vote of thanks to the chair.